



# Information for Clubs re the 2011 No Name Club National Youth Awards & Gala Dinner



Clubs will arrive at O Loughlin Gaels GAA Club, Kilkenny between 2 and 4 pm you will be informed of your allocated time when booking – a Bus/Coach parking area will be available.

For registration each club will nominate one representative to complete this process.

All Clubs are asked to remain in O Loughlin Gaels until their allocated time for transfer to the Lyrath. Entertainment will be provided this year.

**NB. No food will be served at the Youth Awards until 7pm; a mobile shop/chipper will be available in O Loughlin Gaels for Clubs who may require refreshments after your journey.**

A photographer will be available to take a photo of each club group in the GAA Club. Adult leaders are asked to get their group together when called to accommodate this and avoid delays.

A photo studio will be available at the Lyrath after the meal and guests can avail of portraits taken at very competitive prices, these photos will be printed on site and this is at a cost to each individual who wishes to purchase a portrait.

## **DRESS CODE & CHANGING FACILITIES**

Formal dress is expected from all guests attending the event. A number of basic but adequate changing rooms will be available in O Loughlin Gaels for those who will be travelling far and wish to change into their formal wear. Where possible Clubs in the East should arrive already dressed in their formal wear.

## **COMPERE AND ENTERTAINMENT**

The M.C. for the evening is RTE's Damien Tiernan. A 6-hour disco marathon & light show will follow dinner.

## **FIRST AID & SECURITY**

Members of the Order of Malta will be at the venue during the night to attend to any medical situation. Security personnel, events committee and Adult Leaders will be on site throughout the night Adult leaders are asked to wear their different coloured wrist bands at all times to make them identifiable.

## **TICKET & ACCOMMODATION REQUIREMENTS:**

As always with the Youth Awards an important aspect is the accommodation afterwards. Clubs can overnight in the hall of the Hotel. This means that there is no travelling between the function venue and accommodation. So for clubs staying over, don't forget to bring your sleeping bags, pillows, mats, warm clothing, slippers or thick socks and prescribed medical supplies (e.g. inhalers, etc.).

- If any of your committee or members has special food requirements please let us know when booking. The Hotel will need to be informed of these.
- A mobile number of a responsible adult staying overnight in the premises and a guarantee that the phone will be left on and answered all night in case of emergency is required from each Club attending the event.

**Hotel Rooms:** Some clubs may wish to avail of accommodation for some adult leaders, bus drivers, etc. The rooms can be booked and paid for by each club only through the No Name Club Office. It is necessary to book the rooms you require before 11<sup>th</sup> March

**Room rates on the Booking Form only apply to bookings until 11<sup>th</sup> March, both unused rooms & negotiated rates will revert back to the Hotel after this date.**

## **IMPORTANT – PLEASE NOTE:**

---

We hope that everyone has an evening of great enjoyment, but PLEASE remember the following:

- The Youth Awards will be an Alcohol-Free event and we ask everyone to respect this. There will be a Snack Shop and Mineral Bar available for the duration of the event after the meal.
- Once seated guests are asked where possible **not to leave the table** until the stage presentations are complete and especially while dinner is being served for everyone's safety. Adult leaders are requested to sit with and supervise their club members.
- Some speeches are necessary but we will keep them short. Please, show respect for the speakers especially our twelve finalists, we fully appreciate it is difficult for some guests to stay seated for a lengthy period of time, if you wish you may request a table to the rear of the hall.
- At least two nominated Adult Committee members (one male and one female aged 21years or more) must remain with the Hosts & Hostesses during the overnight stay.
- If any of your committee or members has special food requirements please let us know when purchasing tickets. The Hotel will need to be informed of these.

**It is imperative that patrons are respectful and on good behaviour during the event. Each club's adult members are responsible for ensuring good behaviour from their Hosts and Hostesses. Notwithstanding this, the members of the Events Committee are entitled to take action where (in their opinion) they encounter inappropriate behavior. For the safe enjoyment of all the following procedure will be followed.**

1. If inappropriate behavior is noted by, or reported to a member of the Event Committee, that member will approach the offending Host/Hostess and inform them of the problem and request that they behave. The Host/Hostesses' wristband number will be noted and logged in an Event Log. An adult member from the Host/Hostess' club may or may not be informed at this point. [*Note: Event Committee members will be identified by their jackets which carries the events logo*]
2. If a Host/Hostess is approached for poor behavior for a second time the Event Committee member will again point out the bad behavior and request that it be remedied. In this instance an Adult member from the Host/Hostess' club WILL be informed. The wrist band number is noted for a second time in the Event Log, and a final warning is issued to the offender. This in effect is equivalent to a yellow card in sporting terms.
3. If a Host/Hostess is approached for poor behavior for a third time the Event Committee member will seek out the nominated Responsible Adult from the Host/Hostess' club and the Main Event Organiser. The incident is now a red card offence and the Host/Hostess will be asked to leave the function room at this point accompanied by an adult from his/her club. The offender will remain in a dedicated area away from the function room for a duration to be determined by one the Event Organizer's.

**Acceptance of these conditions is a requirement of all those attending the National Youth Awards.**

We request that all Clubs ensure that all members attending the National Youth Awards are made aware of these rules in advance of the event.